LimmaTech Biologics AG is a clinical stage biopharmaceutical company active in the vaccine and therapeutic fields. In collaboration with GlaxoSmithKline, LimmaTech is developing new generations of antibacterial bioconjugate vaccines against major diseases. We are also actively exploring applications of glycoengineering and protein glycosylation technology in other fields.

We are looking for a Clinical Project Manager with strong project management skills and experience in vendor management for our clinical and regulatory department.

Clinical Project Manager (100% m/f)

You are a flexible, self-reliant and dutiful person willing to bring projects to success.

As member of the clinical and regulatory department your responsibilities will be:

- Overseeing the conduct of clinical trials to ensure adherence to scope, budget and timelines
- Tracking of project tasks and timelines in dedicated project plan
- Ensuring the delivery of the clinical study according to ICH GCP (E6-R2), local applicable regulations and company's specific SOPs
- Managing and preparing ethical and regulatory submissions
- Managing operational aspects of projects including budgeting, study initiation and risk management
- Developing and ensuring high quality study related documentation
- Selecting, managing and overseeing external vendors, such as Contract Research Organizations (CROs), clinical sites, central laboratories etc. to ensure performance and deliverables
- Creating and maintaining the Trial Master Files
- Reviewing clinical data and support data cleaning
- Organizing and participating in internal and external teleconferences including preparation of minutes
- Coordinating and tracking shipments and databases of clinical trial samples, investigational material or trial related material

You are an efficient, proactive and enthusiastic person, motivated to bringing tasks to completion and have:

- University degree or equivalent in Life Sciences
- At least 2-3 years working experience in Clinical Project Management
- Knowledge of clinical regulations and relevant guidelines
- Strong project management skills and experience in vendor management
- Ability to anticipate obstacles and bottlenecks and enabling solutions
- Team oriented, analytical and detail oriented, flexible and communicative personality with excellent soft skills
- Fluency in English language. German and any additional language is an advantage
- Willingness to travel according to business needs (10-30%)

The working place is in Schlieren near Zürich, easily accessible by public transportation.

If you meet the requirements of this exciting position and want to work in a friendly, highly motivated and dynamic team, we are interested in hearing from you.

Please apply directly via our website www.lmtbio.com/careers, choose the vacancy on the right hand side and click on ‘Apply now’ at the bottom of the ad. Press the "Submit" button to send your detailed application. Your documents must be in one PDF file.